

**HALESWORTH BUSINESS CONNECTIONS
MINUTES OF EXECUTIVE COMMITTEE MEETING
WEDNESDAY 14TH JULY 2010 AT 5.45 P.M.
AT THE OFFICES OF LOVEWELL BLAKE**

Present:	Tim Heaps	Chairman
	Brian Bale	Deputy Chairman
	Doug Mizon	Treasurer/Membership Secretary
	Gary Stannard	
	Jack Clayton	Town Council Representative
	Eileen Heaps	Events
	Colin Huggins	
	Karen Knights	Minute Secretary

The Chairman opened the meeting and welcomed those present.

1. Apologies for Absence

Keith Wright, Maria Wright, Rachel Ducker

2. Minutes of Meeting held 9th June 2010

Agreed.

3. Matters arising not on Agenda

Breakfast Event at the Wissett Plough – EH advised that the publicans were asked if they would like to speak at this event but they declined.

4. Treasurer's Report

DM circulated his report and explained its content. Funds held for the HTCG have now been passed to them in the sum of £211.06. A further £50 in subscriptions has been received since the report was typed.

5. Secretarial Items

DM provided explanations on membership figures and advised that he would be approaching the new tenants of Miles Ward Court to ask if they would like to join. There are also several other potential new members. Existing members who had not paid their subscriptions by 31st July would be removed from the list but DM would make contact with them before this date to give them every chance of remaining a member.

6. Minute Secretary's Report

Nothing to report.

7. Insurance Cover – Officers

BB reported that he had received paperwork from insurance companies but felt there was nothing of any benefit to HBC. DM advised that HTCG events were covered by HBC insurance whilst they remained a subgroup of HBC. The insurance company did need to be advised before an event took place. DM to provide PR with a copy of the insurance documentation and it was thought prudent to provide the insurance company with a list of all events run by HBC and HTCG including breakfasts in writing.

8. HTCG

Those present confirmed that they had received the minutes emailed from HTCG and had read them. Discussion took place on the proposed town brochure. It was agreed that HTCG and the Tourism Group should work together on this. In the short term the WDC Sunrise Coast leaflets were an option that should be considered. The Town Guide produced by Micropress was discussed and a copy circulated. It was agreed that there was no point in 'reinventing the wheel'. Concern was expressed at the delay in getting something moving on this and the possible repercussions for the Town in missing out potential business including that linked to 2012.

CH reported that a September Scarecrow event is planned for 25th September with scarecrows being placed around the town and a competition for the best one.

It was reported that the Market Place sign is progressing well with 26 retailers prepared to help fund it. The Town Council have also agreed to make a donation. JC expressed his concern over the planned siting of the sign and discussion took place on possible alternative sites. Detailed discussion took place around the cost of the sign, its size and its relationship to other signs already in the town. HBC were asked if they would support this sign by making a donation. It was agreed that HBC would contribute £200.

Discussion took place on HTCG being a subgroup of HBC. It was felt to be in the best interests of HTCG that they acknowledged this status on their letters and any publicity materials they might distribute. This would ensure that they could continue to benefit from insurance cover, joint publicity, funding etc. CH to put forward a proposal at the next HTCG meeting on 3rd August to support this.

9. Events

EH reported that 21 members had attended the Haleworth Historical Walk with 16 remaining for the meal at the Angel afterwards. This was a successful event with a number of new faces attending.

The next breakfast event is on 28th July with Mark Hawes giving a presentation on business banking.

The September breakfast will be held at the Wissett Plough.

EH has contacted Therese Coffey via her sister Claire. She is available to attend HBC events on Monday mornings or Fridays. She could be available

on Wednesday 12th August if HBC chose to do a breakfast event on that date. It was agreed that it would be better to change the November breakfast to a Friday (26th or 19th) and invite her to speak.

There are no events in August.

It was agreed that the quiz planned for October should go ahead now that two quiz masters have been found. EH to book a venue – possibly the Rifle Hall or the White Swan and GS to confirm with the quiz masters.

10. Tourism Group

TH reported that the Audio Tour is progressing well and should be completed by the Autumn. The tour will be available free for download onto an IPOD or mobile phone and can start from various points around the town. JC asked how this was different to the proposal given to the Town Council by Nick Patrick. TH advised that this was a different type of promotion which is still in its infancy and awaiting funding from EEDA and will only proceed if enough interest can be raised in other towns. The brochure is not progressing at present but TH is keen to move this forward.

11. Town Plan

JC advised that Richard had completed his cycle trip from Lands End to Dunnet Head. In 18 days he had cycled 1100 miles. He is currently having a break and further information will be available on his return.

12. Town Centre/Tesco Update

Further information expected in early August.

13. Any Other Business

JC advised that WDC were seeking to pass responsibility for the Rifle Hall to new Trustees who would then be responsible for rebuilding/refurbishing the building.

CH asked for help from HBC members to sell raffle tickets for the Christmas Lights event at the Gig in the Park on 7th & 8th August. Volunteers will be given free passes to the event. He also asked if any member had a gazebo that HTCG could borrow. It was agreed that CH would draft an email for TH to circulate to members. JC offered to help on one of the days.

DM reported that he had been approached by the Beccles and Bungay Journal for a comment on the Latitude Festival on behalf of HBC. He told them it was good to have an event such as this close to Halesworth and wished them luck.

14. Date of Next Meeting

1st September 2010

Meeting closed at 7.10 p.m.